

Job Description	 newterra™ <small>smart technology. sustainable solutions.™</small>	Procedure No.	
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FIELD SERVICE TECHNICIAN

DEPARTMENT:

ACCOUNTABLE TO: FIELD SERVICE MANAGER

SALARY/PAY GRADE: N/A

LOCATION: CALIFORNIA

JOB SUMMARY: The primary functions of the California based Field Services Technician will be to execute carbon exchange activities, assist with equipment installations, assist with carbon loading at customer sites, conduct Site Acceptance Testing and provide technical support for operating systems. While at customer sites the Field Services Technician will be accountable for all Newterra related activities including safety, that occur on site ensuring that we achieve our corporate customer satisfaction goals.

RESPONSIBILITIES/ DAILY TASKS:

- Carbon Services Activities including preparing for and executing carbon exchange services
- Conduct Site Acceptance Testing (SAT)
- Conduct Onsite Operator Training
- Technical support for operating systems and equipment
- Represent company on site during equipment installation and service
- Travel to site via vehicle or air flight, including driving company vehicle and towing required equipment
- Promote Newterra service for repeat site visits and routine maintenance
- While at customer site act as site manager for project, accountable for all Newterra related activities.
- Ensure all schedules are met, set expectations early as schedule risks are identified.
- Issue commissioning report per the company defined process
- Own safety management on behalf of the company while on project sites. Perform duties in a safe manner and promote safety to others in accordance with the company's safety policies and procedures.
- Maintain a clean, orderly and safe workspace
- Responsible for performing duties in a safe manner and promoting safety to others in accordance with Newterra's safety policies and procedures. This includes reporting all safety concerns, near-misses and incidents to their Manager.
- Adhere to the company processes as detailed in Newterra's Business Management System (BMS) and bring forward ideas for continuous improvement.
- Responsible for completing all assigned training applicable to your position in the applicable timeframe.
- Complete all responsibilities while ensuring adherence to Newterra's Delegation of Authority.
- Other duties as assigned

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FIELD SERVICE TECHNICIAN

QUALIFICATIONS:

- High school diploma, technical trade certificate, electrician, millwright or equivalent experience
- Valid driver's license in good standing
- Valid passport for travel if needed
- Licensed forklift driver
- Highly motivated self-starter with a result driven approach
- Experience working in a field environment
- Mechanical aptitude for handling piping, valves, pumps, etc.
- Demonstrated troubleshooting skills (electrical, mechanical, programming, process)
- Ability to travel 50%+ of the time
- Understanding of PLC programming and HMI logic (Allen Bradley, Automation Direct, Schneider, Honeywell) an asset
- Water treatment process knowledge (Media, MBR, RO, UF, Chemical Systems, etc.) an asset
- Excellent communication skills, verbally and written (English and Spanish)
- Flexible, independent, accurate
- Proficiency in Microsoft Office Suite (Word, Excel, Outlook) an asset

1) History

Rev	DD/MM/YY	Description	Approved By
0		Initial release	

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