

Job Description		Procedure No.	xxx.JD.xxx
		Revision	0
Page 1 of 2		Date	
		Owner/Approver	

Commissioning Technician

DEPARTMENT:

LOCATION: Brockville, Canada

ACCOUNTABLE TO:

JOB SUMMARY

The primary functions of the Commissioning Technician will be to conduct Factory Acceptance Testing (FAT), Site Acceptance Testing (SAT) including training of operations team, and technical support for operating system. While at customer sites the CT will be accountable for all Newterra related activities including safety, that occur on site ensuring that we achieve our corporate customer satisfaction goals.

RESPONSIBILITIES/DAILY TASKS

- Conduct Factory Acceptance Testing (FAT) per the process defined in the QMS.
- Conduct Site Acceptance Testing (SAT) per the process defined in the QMS.
- Conduct Onsite Operator Training per the process defined in the QMS.
- Technical Support for operating system (Telephone and Field).
- Safety Management:
- Own safety management on behalf of Newterra while on project sites. Perform duties in a safe manner and promote safety to others in accordance with Newterra's safety policies and procedures, and maintain a clean, orderly and safe workspace
- Project Management:
- While at customer site act as site manager for project, accountable for all Newterra related activities.
- Ensure all schedules are met, set expectations early as schedule risks are identified.
- Issue commissioning report per process within the QMS, including created an OFI for all non-conformance's throughout the FAT and SAT process.
- Adhere to the company processes as detailed in Newterra's Business Management System.
- Participation in Newterra's continuous improvement program.
- Responsible for performing duties in a safe manner and promoting safety to others in accordance with Newterra's safety policies and procedures. This includes reporting all safety concerns, near-misses and incidents to their Manager.
- Adhere to the company processes as detailed in Newterra's Business Management System (BMS) and bring forward ideas for continuous improvement.
- Responsible for completing all assigned training applicable to your position in the applicable time-frame.
- Complete all responsibilities while ensuring adherence to Newterra's Delegation of Authority.
- Other duties as assigned

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		Revision	0
Page 1 of 2		Date	
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QUALIFICATIONS

- Engineering Technician/Technologist Diploma, Journeyman Electrician, or Industrial Millwright
- Intermediate PLC programming experience (Allen Bradley, Automation Direct, Schneider, Honeywell).
- Experience working in a field environment, and physically able to perform the bona-fide occupational requirements of the job.
- Demonstrated Troubleshooting skills (electrical, mechanical, programming, process)
- Ability to travel 50%+ of the time, valid class G license in good standing, and valid passport. All qualifying travel expenses are reimbursed under Newterra travel policy.
- Intermediate water treatment process knowledge (MBR, RO, UF, Media, Chemical Systems, etc.) an asset
- Excellent communication skills, verbally and written (English and Spanish)
- Flexible, independent, accurate with excellent organizational and self-management abilities with a results-driven approach.
- Working knowledge of Microsoft Word, Excel, Outlook and Teams.

All qualified applicants will receive consideration for employment without regard to race, color, religion, sex, sexual orientation, gender identity, national origin, disability, or protected veteran status. If you require accommodation due to a disability at any time during the recruitment and/or assessment process, please contact Human Resources and we will make all reasonable efforts to accommodate your request.

We sincerely thank all applicants for their interest but will only contact those under consideration.